

# Alejandro Castor

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| <b>OBJECTIVE</b>  | A current college student, loyal and energetic worker efficient in completing assigned tasks, and highly motivated seeking an internship or a part-time position that will allow me showcase my exceptional analytical, organizational, and bilingual skills.                                                                                                                                                                                                           |                                                                                      |
| <b>EDUCATION</b>  | <b>University of Houston</b><br><i>Bachelor of Business Administration in Entrepreneurship</i><br>Cumulative Grade Point Average: 3.641 (on a 4.0 scale)                                                                                                                                                                                                                                                                                                                | <b>Houston, TX</b><br>Expected Graduation: May 2014                                  |
| <b>HONORS</b>     | Selected Member of National Society of Collegiate Scholars, University of Houston<br>University of Houston Dean's List (3.5 GPA minimum to qualify)<br>Recipient of the Joe M. Martin Scholarship<br>Recipient of the Fort Worth Football Officials Association Scholarship                                                                                                                                                                                             | Spring 2011<br>Fall 2010 – Spring 2011<br>Fall 2010<br>Fall 2010                     |
| <b>EXPERIENCE</b> | <b>University of Houston – C.T. Bauer College of Business</b><br><i>External Relations Intern</i> <ul style="list-style-type: none"><li>• Work with spreadsheets and other computer programs entering data as needed</li><li>• Work with confidential student information with the Bauer College of Business</li><li>• Assist in connecting University Alumni and potential donors to the Bauer College of Business, and complete necessary errands as needed</li></ul> | <b>Houston, TX</b><br>February 2011 - present                                        |
|                   | <b>Rockin Rodeo</b><br><i>Security/Floor Attendant</i> <ul style="list-style-type: none"><li>• Served as a barback for the bartenders</li><li>• Performed cleaning duties as needed</li><li>• Was responsible for security at the back of the building, and safety of all bar patrons</li></ul>                                                                                                                                                                         | <b>Denton, TX</b><br>June – July 2010                                                |
|                   | <b>Home Depot</b><br><i>Customer Service Representative</i> <ul style="list-style-type: none"><li>• Provided superior customer service as a cashier, checking customers out in a timely fashion, and as a greeter</li><li>• Was instrumental in providing superior customer service to Spanish speaking customers, as only one of three staff members who could speak Spanish</li></ul>                                                                                 | <b>Roanoke, TX</b><br>February – June 2010                                           |
| <b>ACTIVITIES</b> | <b>Member of Sigma Chi International Fraternity</b> <ul style="list-style-type: none"><li>• Chapter Secretary</li><li>• Scholarship Chairman</li><li>• Sigma Chi Pledge Class President</li><li>• Sigma Chi Pledge Class Secretary</li></ul>                                                                                                                                                                                                                            | January 2011 – present<br>May 2011- present<br>Spring 2011<br>Fall 2010<br>Fall 2010 |
|                   | <b>Volunteer for Houston Habitat for Humanity</b> <ul style="list-style-type: none"><li>• Assist in cleaning and building homes for those less fortunate</li></ul>                                                                                                                                                                                                                                                                                                      | Fall 2010 – present                                                                  |
| <b>SKILLS</b>     | <b>Foreign Languages</b> <ul style="list-style-type: none"><li>• Bilingual, exceedingly fluent in Spanish and moderately fluent in French</li></ul> <b>Computer</b> <ul style="list-style-type: none"><li>• Proficient in Microsoft Word, Excel, Power Point, Advance Software, and research through the World Wide Web</li></ul> <b>Certification</b> <ul style="list-style-type: none"><li>• Texas Alcoholic Beverage Commission</li></ul>                            | June 2010 – June 2012                                                                |